



March 30, 2020

To Whom It May Concern:

This letter is to inform you that < insert name > is a volunteer driver with Neighbor Ride, Inc., a 501(c)3 non-profit organization in Columbia, MD. Neighbor Ride provides volunteer-based transportation for older adult residents of Howard County for medical appointments, grocery shopping, and other activities important to their health and well-being.

As the impact of COVID-19 continues to result in closures of businesses, stay at home orders, and local travel restrictions across the State of Maryland, Neighbor Ride through its volunteers is continuing to provide ***essential services*** in accordance with the state's definition of essential services including:

1. Transportation of Neighbor Ride clients to essential medical appointments
2. Food Delivery for the Howard County Food Bank, Howard County Head Start Program and the Howard County Office on Aging & Independence Congregant Meal Program

Should you have any questions or need to verify a person's volunteer status with Neighbor Ride (all volunteers have undergone a criminal background check and driving record check), please contact either the Neighbor Ride office or Executive Director, Bruce Fulton.

Neighbor Ride Office (office closed but phones forwarded)

410 884-7433

M – F; 9AM – 2PM and Saturday; 10AM – 1PM

Bruce Fulton

(703) 568-7178 (m)

Sincerely,

A handwritten signature in blue ink that reads 'Bruce Fulton'.

Bruce Fulton

Executive Director, Neighbor Ride, Inc